

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. <sup>1</sup>	8,844	0	0	
Providing reimbursements for tuition, housing, room and board, or other fee refunds.	0	0	0	
Providing tuition discounts.	0	0	0	
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.	260	0	0	Monthly hot spot fees for two students.

Providing or subsidizing the costs of high-speed internet.

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Campus safety and operations. <sup>2</sup>	13,284	0	0	PPE, cleaning supplies, COVID testing.
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a class period and to provide time for disinfection between uses.	0	0	0	
Replacing lost revenue from academic sources. <sup>3</sup>	0	0	0	
Replacing lost revenue from auxiliary services sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare, or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). <sup>3</sup>	0	0	0	
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.	0	0	0	
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.	8,344	18,190	0	
Other Uses of (a)(1) Institutional Portion funds. <sup>4</sup>	13,515			Signage for Covid testing room, mileage for transporting Covid test samples to lab, shuttles to transport students from off-campus (socially distanced housing) to campus, shuttles to airport to pick up international students with required social distancing, T-shirts to identify student workers administering Covid testing, rental fees for tents to support outside and socially distanced classes.
Other Uses of (a)(2) or (a)(3) funds, if applicable. <sup>5</sup>		0	0	
<b>Quarterly Expenditures for Each Program</b>	<b>44,247</b>	<b>18,190</b>	<b>0</b>	
<b>Total of Quarterly Expenditures</b>	<b>\$62,437</b>			

<sup>2</sup> Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

<sup>3</sup> Please see the Department’s [HEERF Lost Revenue FAQs](#) (March 19, 2021) for more information regarding what may be appropriately included in an estimate of lost revenue.

<sup>4</sup> Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that funds for (a)(1) Institutional Portion may be used to defray expenses associated with coronavirus (including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, and payroll).

**Form Instructions**

*Completing the Form:* On each form, fill out the institution of higher education (IHE or institution)

needed, and completing and reviewing the collection of information.